

**WH METROPOLITAN DISTRICT NO. 1**  
**SPECIAL MEETING (Via Teleconference)**  
Monday, April 19, 2021 at 1:00 p.m.

---

Christopher Fellows, President	Term to May 2022
Timothy O'Connor, Treasurer/Secretary	Term to May 2023
Dustin Anderson, Assistant Secretary	Term to May 2023
Tom Kaufman, Assistant Secretary	Term to May 2022
Vacant	Term to May 2023

---

*Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health & Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:*

Link: <https://zoom.us/j/93945904203?pwd=bmRlMlJlU1lPQlg5Y0xsa29QRkZiQT09>

Call-in Number: 720-707-2699

Meeting ID: 939 4590 4203

Passcode: 717021

**NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Confirm Posting of Meeting Notices
4. Approval of Agenda
5. Consider Approval of Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings
6. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
7. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of April 7, 2021 Special Meeting Minutes
  - b. Approval of Resolution Establishing an Electronic Signature Policy
  - c. Approval of Public Records Request Policy
  - d. Approval of Resolution Adopting Colorado Special District Records Retention Schedule
  - e. Approval of Resolution Designating District’s 24-Hour Posting Location

- f. Approval of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District
8. Financial Matters
- a. Consider Approval of Engagement Letter with Simmons & Wheeler, P.C.
  - b. Public Hearing on 2021 Budget
    - i. Consider Approval of Resolution Adopting 2021 Budget
  - c. Authorize Signers on District Bank Account
  - d. Consider Approval of Claims Payable
9. Legal Matters
- a. Consider Approval of 2021 Annual Administrative Resolution
    - i. Discuss 2021 Regular Meeting Schedule
  - b. Insurance & Liability
    - i. Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
    - ii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
    - iii. Consider Authorization to Bind BMO Worker's Compensation Coverage 2021 Policy Period
  - c. Consider Approval of Funding and Reimbursement Agreement (Operations and Maintenance) with GVP Winder, LLC
  - d. Discuss Formation of Windler Public Improvement Authority
    - i. Consider Approval of Engagement Letter with Icenogle Seaver Pogue, P.C. as Special Counsel
  - e. Discuss Service Plan Amendment
  - f. Other Legal Matters
10. Other Business
- a. Discuss Board Vacancy
11. Adjourn